

LINWOOD COMMON COUNCIL
CAUCUS MINUTES
February 13, 2019

Council President Paolone called the meeting to order at 6:06 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Mayor Rick DePamphilis; Councilwoman June Byrnes; Councilman Eric Ford; Councilman Todd Gordon; Councilman Brian Heun; and Council President Ralph Paolone.

Absent: Councilwoman Stacy DeDomenicis; and Councilman Darren Matik.

Also Present: Joseph L. Youngblood, Jr., City Solicitor; Vince Polistina, City Engineer; Jen Heller, Engineer's Office; Anthony Strazzeri, CFO; Chief Doug Carman, Police Department; and Leigh Ann Napoli, Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilman Heun motioned, seconded by Councilwoman Byrnes, to approve the minutes of the January 23, 2019 Caucus meeting without formal reading. All present members of Council were in favor with abstentions from Councilman Ford and Council President Paolone. Motion was approved.

3. Councilwoman Byrnes

A. Neighborhood Services

1. Councilwoman Byrnes advised that the next meeting of the Board of Recreation is March 20 and the next Historical Society meeting is next week. She discussed the need for a new roof on the Historical Society Building and asked if everyone would be in favor of applying for the Historical Preservation grant to fund the project. The first step would be to hire the architect. All present members of Council were in favor of hiring the architect and applying for the grant.

4. Councilwoman DeDomenicis

A. Public Works

1. Councilwoman Byrnes advised that the City received bids for Janitorial Services and a Resolution is on the agenda to award a contract to Offshore Carpet Cleaning.

5. Councilman Ford

A. Planning & Development

1. Councilman Ford advised of a Resolution on the agenda authorizing additional funds to Triad Associates. They are the company that is working as the City's COAH Administrator.
2. Councilman Ford discussed a Resolution on the agenda to award a Contract to Capri Construction for the baseball building renovations. The lowest bid submitted is less than the Engineer's estimate. Councilman Gordon and Councilman Ford discussed the condition of the current building and the much needed repairs.

6. Councilman Heun

A. Public Safety

1. Councilman Heun advised of a Resolution on the agenda authorizing payment of a stipend to the Chief of Police for Code Enforcement duties.
2. Councilman Heun advised of a Resolution on the agenda approving the Certification of Qualified Volunteers for LOSAP.
3. Councilman Heun discussed an Ordinance on the agenda amending Chapter 263 Vehicles & Traffic to increase the rate of pay for officers for construction details.

B. Planning Board

1. Councilman Heun advised of a Resolution on the agenda awarding Contracts to Willis Flower as the Planning Board Solicitor and Vincent Polistina as Planning Board Engineer.

7. Councilman Matik
 - A. Revenue & Finance
 1. Councilwoman Byrnes advised of the final reading of the Salary Ordinance.
 2. Councilwoman Byrnes discussed an Ordinance on the agenda for first reading amending the sewer rates. The increase would be from \$300 to \$360 per year. Councilman Gordon advised that last year the City was surveying and inspecting the sewer system citywide. The system is over forty years old. The improvements that are needed would cost three million dollars. Once those items are addressed, the system could last for another fifty years. This would be a major capital project and after review and research, the Finance Committee recommended an increase in sewer rates to fund the improvements. Councilman Gordon agrees that is a worthwhile and much needed investment.
 3. Councilwoman Byrnes advised of a Resolution on the agenda authorizing a refund of various tax overpayments.
8. Council President Paolone
 - A. Administration
 1. Council President Paolone advised of Resolutions on the agenda authorizing Raffle Licenses to Mainland Performing Art Parent Organization and CASA.
 2. Council President Paolone advised of a Resolution on the agenda authorizing an amendment to a Raffle License for Mainland Lacrosse.
 3. Council President Paolone discussed a Resolution on the agenda confirming the reappointment of Timothy Maguire as the Municipal Court Judge. This year was Northfield's turn to appoint the Judge, and Linwood needs to confirm the appointment.
9. Mr. Youngblood
 - A. Mr. Youngblood advised that the closing for the Bartholomew property at Seaview Landing was held on January 29, 2019. Everything went well.

At 6:17 P.M., Council President Paolone called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC
Municipal Clerk